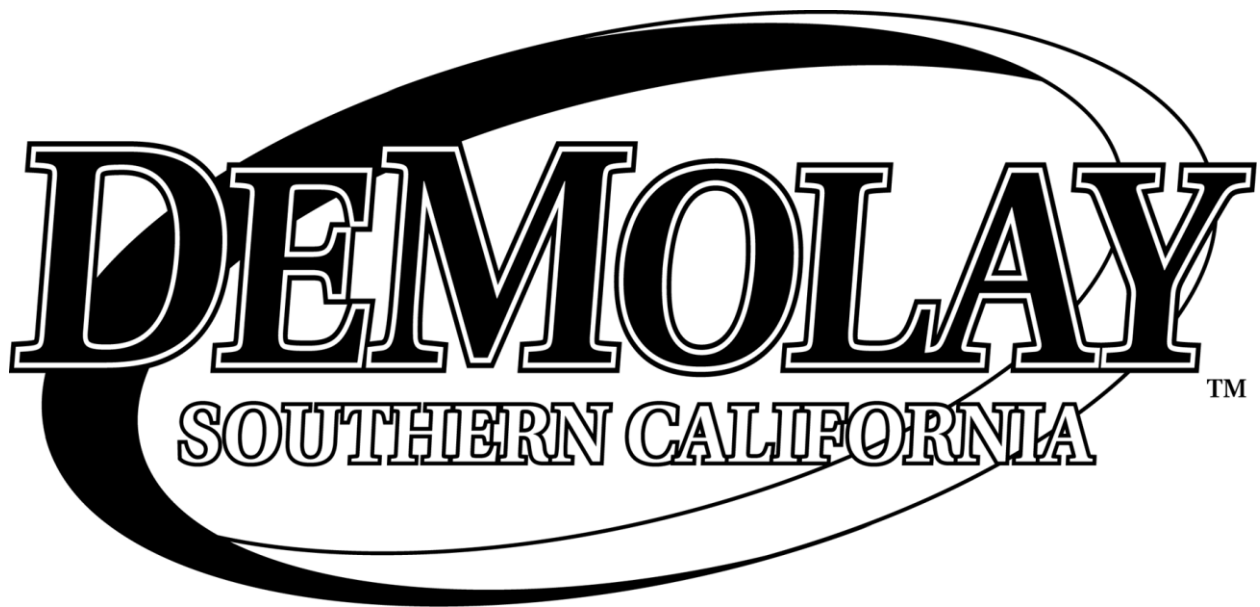


SOUTHERN CALIFORNIA JURISDICTION

ORDER OF DEMOLAY

SWEETHEART MANUAL



VICTOR A. KEY JR.  
EXECUTIVE OFFICER

SOUTHERN CALIFORNIA JURISDICTION SWEETHEART MANUAL

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# SOUTHERN CALIFORNIA JURISDICTION SWEETHEART MANUAL

## INTRODUCTION

Much is expected of a Sweetheart, therefore, all young ladies aspiring to run for Sweetheart should make it their first priority to read this Manual and become familiar with the Policies. This Sweetheart Manual is presented to assist Sweethearts, Princesses, DeMolays, Advisors and Parents Clubs to have a better understanding concerning the selection and role of a Sweetheart on the Chapter, League and Jurisdiction level.

Throughout this Manual, there will be references to the Sweetheart; however, this Manual applies to the Princess as well. Unless these two positions are referred to separately, the word "Sweetheart" refers to both the Sweetheart and Princess Position. The policies stated within this Manual apply only to currently installed Sweethearts/Princesses, whether they were elected or appointed, unless otherwise specified. The policies in the Sweetheart Manual are to be those of Southern California Jurisdiction.

The purpose of this manual is to make the prospective Sweetheart aware of the obligations she will be expected to assume for the Chapter, League or Jurisdiction. DeMolays want their Sweethearts fully aware of the responsibilities expected of them and would like the Sweetheart to take on this obligation without reservation.

A Sweetheart must be able to work well with the DeMolays, Advisory Council and Parents Club. A cooperative attitude, flexibility and a friendly personality are very important. An enthusiastic Sweetheart can make a difference. The young lady that the DeMolays are seeking will attend and promote activities and motivate other young ladies to support the members and the organization.

Your main purpose as a Sweetheart is to cooperate with and assist the Chapter, League or Jurisdiction in promoting its welfare. We hope that you will devote the required time and effort to this endeavor. A Sweetheart's enthusiasm must always be evident while conducting her duties and always needs to be positive in her approach to all DeMolay matters.

As a Sweetheart, you represent DeMolay and must always conduct yourself in a manner above reproach. Your appearance, speech and conduct can never be questionable. As a Sweetheart, people are constantly watching you and you must always act in a manner that merits the honor, respect and admiration of everyone around you, especially that of the DeMolays. Remember that DeMolay honors all womanhood, so strive to be worthy of that honor. Exceptions to any material contained in this manual may be made at the discretion of the Executive Officer in accordance with Southern California Jurisdiction policy.

## JURISDICTION POLICY SCJ-34

### **SWEETHEARTS AND PRINCESSES**

**The Southern California Jurisdiction Sweetheart Manual is the Jurisdiction Policy of the Jurisdiction on the Chapter, League and Jurisdiction Sweetheart program. Jurisdiction policy is subject to revision by the DeMolay Congress and/or by the Executive Officer, so be sure to have a current copy of this policy.**

**SWEETHEART PROGRAM GUIDELINES:**

- A. A Sweetheart or Princess candidate may not be married, pregnant, or have a child. A Sweetheart or Princess candidate who becomes pregnant or marries within her term will be removed from office and is ineligible to receive the title of a past Sweetheart or receive a past Sweetheart pin or other emblem.
- B. Due to the amount of time needed to perform the duties of a Chapter Sweetheart, a candidate should carefully consider her other obligations before seeking candidacy.
- C. The outgoing Sweetheart is expected to install her successor; however, exceptions may be made through the Advisory Councils (Chapter, League and Jurisdiction).

**CHAPTER LEVEL SWEETHEART**

**QUALIFICATIONS**

- 1. Any young lady may submit a Letter of Intent to run for Chapter Sweetheart. She need not be a member of the International Order of Rainbow for Girls or the International Order of Jobs Daughters. All Letters of Intent are subject to the approval of the Advisory Council.
- 2. She may not be over 20 years of age at the time of installation.
  - A. Chapter Sweethearts must be at least 14 years of age at the time of installation.
  - B. Exceptions to the minimum age limitation for Chapter Sweetheart/Princess (es) may be made only at the discretion of the Advisory Council and the League Administrator.
  - C. While Sweethearts may turn 21 within their term of office, they will be held to all DeMolay policies regarding alcohol consumption and will be expected to abide by the Jurisdiction Sweetheart Manual.
- 3. She may not hold the position of Sweetheart or Princess in more than one Chapter at the same time, nor may she be League or Jurisdiction Sweetheart or Princess at the same time as being a Chapter Sweetheart.
- 4. There is no term limit for Chapter Sweetheart and a current Chapter Sweetheart may run again for the position subject to the approval of the Advisory Council.
- 5. The Chapter Sweetheart serves at the will and pleasure of the Chapter Advisory Council.

**ELECTION PROCESS**

- 1. A Uniform Letter of Intent must be submitted to the Chairman of the Chapter Advisory Council as per the individual chapter guidelines.

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2. The Advisory Council will then vote on whether or not to accept the Letter of Intent. The Advisory Council will consider the age, background and any other qualifications of the candidate in deciding whether or not to accept the Letter of Intent. If the Advisory Council does not accept the Letter of Intent, the candidate will not be allowed to run for Sweetheart for the upcoming term.
3. All candidates who have had their Letter of Intent accepted by the Advisory Council must then be nominated by a Chapter member at the Stated Meeting at which the election of Officers is held.
4. On election night, be prepared to present a short, verbal statement introducing yourself to the Chapter membership and explain your reasons for wanting to be Sweetheart. The Chapter members can then ask questions of you prior to voting.
5. If only one candidate is running for Sweetheart, she may be elected by unanimous ballot. If the motion for a unanimous ballot does not pass, a ballot must be taken and the candidate must have a simple majority to win.
6. If two candidates run for Sweetheart, the one receiving the majority shall be declared Sweetheart and the other candidate shall be declared Princess (providing that the Chapter has a Princess position).
7. If three or more candidates run for Sweetheart, the following rules apply:
  - A. The candidate receiving a simple majority (50% plus 1) shall be declared Sweetheart.
  - B. If no candidate receives a majority of the votes, the candidate with the lowest number of votes will be dropped, and another vote cast. This procedure will continue until one candidate receives a majority.
  - C. The Candidate receiving the next greatest number of votes after a majority has been reached will be declared Princess. A chapter may choose to have a maximum of two princesses.

### **DUTIES AND RESPONSIBILITIES**

The Chapter Sweetheart is to:

1. Attend all meetings of the Chapter and their installation.
2. Attend all League meetings.
3. Attend all Chapter activities at which it is proper to attend.
4. She must have completed, or be taking, the Leadership Correspondence Course Lesson #1. If not completed prior to the election of her successor, she will not be permitted to be listed as a Past Sweetheart, or receive a Past Sweetheart Pin or other emblem, nor will she be allowed to install her successor. It is recommended that additional LCC Lessons be completed.
5. Get to know all the members, and always be available to assist.

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6. Remember at all times that you are the "Hostess" for the Chapter.
7. Urge the members of Rainbow for Girls, Job's Daughters and other friends to attend installations, social activities and athletic events.
8. Write and submit articles for either your Chapter newsletter or the League/Jurisdiction publications, giving your Chapter the recognition it deserves.
9. Offer your ideas in the planning of Chapter activities such as prospect parties and social events but remember it is the members who must do the planning and execution of the events.
10. Visit other Chapter and League activities but don't miss your own Chapter's activity to visit somewhere else.
11. A Sweetheart should make every effort to travel with a companion to DeMolay activities.
12. You are expected to install the Sweetheart for the next term, so learn your part early as it has to be given from memory and you must make a good impression at the installation.
13. Take care of the symbols of your office. These include your tiara, pin and sash. If you lose or damage something, it will be your responsibility to repair or replace it.
14. You should always promote DeMolay to young men who you feel would make good members. Keep a supply of membership literature and have an active member follow up on your recommendation.
15. Check with your Master Councilor and Chapter Dad for any duties, traditions or responsibilities that are particular to your Chapter.

### **SWEETHEART FUNDS GETTING AN EVENT ON THE CHAPTER CALENDAR**

Most Chapters have a Sweetheart's Fund or an amount set aside for Chapter expenses for which the Sweetheart may be responsible.

The money in this fund is used to subsidize expenses incurred by the Sweetheart in the performance of her duties and assignments. These funds belong to the Chapter and expenditures are budgeted by the Chapter and replenished each term by the Chapter fund raising activities.

Therefore, complete detailed plans for any expenditure or activity must be presented to both the Advisory Council and then the Chapter for approval. Contact the Chapter Dad for advice on how to do this. The voucher system must be used for all expenditures. Any special sweetheart projects must likewise be approved by the Chapter and the Advisory Council in advance. **DO NOT** spend any money without prior approval.

1. Obtain permission of the Advisory Council to plan an event or activity and coordinate your ideas with the Master Councilor.

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2. Allow plenty of time to properly publicize the event to the chapters. A minimum of one month is recommended.
3. A Registered Advisor of the Chapter must always be present at any Chapter activity.
4. All activities must be in compliance with our insurance provisions, check with the Chapter Dad to make sure.
5. Remember that as Sweetheart, your primary duty is to support the Chapter. Be ready to give your ideas and suggestions without taking over.

### **LEAGUE LEVEL SWEETHEART**

#### **QUALIFICATIONS**

1. A candidate must be either a current Chapter Sweetheart who has completed Lesson #1 of the Leadership Correspondence Course or a Past Chapter Sweetheart.
2. A candidate cannot have served exclusively as a Chapter Princess. She must currently be, or have been, a Chapter Sweetheart.
3. All candidates must be at least 16 years of age at the time of installation, and may not turn 22 during her term of office.
  - A. While Sweethearts may turn 21 within their term of office, they will be held to all DeMolay policies regarding alcohol consumption and will be expected to abide by the Jurisdiction Sweetheart Manual.
4. A Chapter from within the League must nominate all candidates and each Chapter may nominate only one candidate.

#### **ELECTION PROCESS**

1. Each candidate must submit a Uniform Letter of Intent to the League Administrator prior to the deadline set by the Administrator.
2. The League Advisory Council will meet and interview the candidates and then vote on whether or not to approve their Letter of Intent. Any candidate who does not get her Letter of Intent approved will not be allowed to run for the upcoming term.
3. If and when, the candidate's Letter of Intent is approved, she may then start to campaign for the position of League Sweetheart after the formal announcement of her approval has been made. She is allowed to visit the chapters and leagues and speak to the DeMolay members, either on an individual basis, during a recess, or at the conclusion of the meeting.
4. Check with the League Administrator for guidelines as to campaigning.
5. At the Annual Meeting of the League, each candidate must be nominated by an active member.

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6. After being nominated, each candidate will be allowed to give one final speech to the voting delegates of the League.
7. The Sweetheart will be elected by secret ballot of the delegates present and voting at the League election. If three or more candidates run for Sweetheart, follow election process as outlined in chapter election process, page 5 #7
8. If there are no candidates, the League Administrator can appoint a League Sweetheart.
9. The League Sweetheart and Princess serve at the will and pleasure of the League Administrator.
10. The incumbent League Sweetheart will not be eligible for re-election, but may be appointed by the League Advisory Council if no other qualified person seeks candidacy.

### **DUTIES AND RESPONSIBILITIES**

The League Sweetheart is to:

1. Attend all League Meeting, all League activities and Jurisdiction activities where it is proper for her to be present.
2. Visit all Chapters within the League at least once and as many times as possible.
3. Get to know and support all Chapter Sweethearts and Princesses within the League.
4. Help the Chapter Sweethearts prepare to perform the Sweetheart Installation Ceremony for the next term, and assist in Chapter Sweetheart Installation when so requested, and to assist them in completing LCC #1
5. She is the official "Hostess" at all League events.
6. Assist at League social events so that food and decorations are provided for, along with help from the Chapter Sweethearts.
7. Make welcome and introduce Sweethearts at the League meetings who are visiting from Jurisdiction, other Leagues and Chapters.
8. Be the liaison between the Jurisdiction Sweetheart and all the Chapter Sweethearts within her League.
9. Assist the Jurisdiction Sweetheart in promoting her programs.
10. She must have completed and past LCC's # 1 and #2 before her successor is elected in order to receive a Past League Sweetheart title. If this is not done she will not be considered a Past League Sweetheart.

## **GETTING ACTIVITIES ADDED TO THE LEAGUE CALENDAR**

Obtain permission from the League Administrator to plan an event for activity and discuss your plans with the League President. Your completed plans must be presented to the League Advisory Council for their approval. Be sure that the event does not conflict with Jurisdiction or Chapter events. A League Advisor must always be in attendance at any type of League activity.

## **JURISDICTION LEVEL SWEETHEART**

### **QUALIFICATIONS**

1. A Letter of Intent for Jurisdiction Sweetheart must be filed with the Jurisdiction Office on or before June 1st. The Jurisdiction Office will furnish a Letter of Intent.
2. All candidates must be a past sweetheart and ALL 5 LCC's must have been completed and passed before you submit your letter of intent.
3. The candidate must be between 17 and 20 years of age at the time of installation. While Sweethearts may turn 21 within their term of office, they will be held to all DeMolay policies regarding alcohol consumption and will be expected to abide by the Jurisdiction Sweetheart Manual.
4. The Jurisdiction Office will provide a set of written campaign rules, which are to be followed by each candidate. Any violation of the rules could be cause to remove the candidate from running for Jurisdiction Sweetheart.
5. If and when the candidate's Letter of Intent is approved, she may then start to campaign for the position of Jurisdiction Sweetheart after the formal announcement of her approval has been made. She is allowed to visit the chapters and leagues and speak to the DeMolay members, either on an individual basis, during a recess, or at the conclusion of the meeting.
6. The candidates will be nominated for the position of Jurisdiction Sweetheart at the Annual DeMolay Congress and each candidate will be given an opportunity to make one speech to the delegates. The Jurisdiction Sweetheart is elected by secret ballot of the delegates present and voting at the Annual Congress Session.
7. If three or more candidates run for Sweetheart, follow the process outlined for chapter election process, page 5 # 7.

### **DUTIES AND RESPONSIBILITIES**

The Jurisdiction Sweetheart is to:

1. Attend and support all Jurisdiction, league and chapter activities to the best of her ability.
2. Be the official "Hostess" of the Jurisdiction.

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3. Work with the League Sweethearts and Chapter Sweethearts to ensure that they are conforming to the requirements of the Sweetheart Manual.
4. Represent the Jurisdiction of Southern California at outside Jurisdiction activities she might attend.

### **GETTING ACTIVITIES ADDED TO THE JURISDICTION CALENDAR**

The Jurisdiction Sweetheart is to work closely with the Jurisdiction Officers in planning any activities that she would like to see done on a Jurisdiction basis. The Jurisdiction Dad will assist, along with the Jurisdiction Master Councilor, to see that approved plans are put into effect.

### **DRESS CODE**

A Sweetheart is under constant observation and must always conduct herself in a lady-like manner. Her dress needs to be fitting to the event and DeMolay decorum. It is her job to leave a shining image of DeMolay and herself, and how she dresses will determine that image.

As a DeMolay Sweetheart you are held to a stricter guideline of dress than most others, but that is part of your position as a Sweetheart. You will be expected to conform to a set of rules that are not required of other young ladies.

The DeMolay members are proud of their Sweethearts and always want them to look their best at all types of functions. Sweethearts and Princesses who are members of Rainbow or Job's Daughters are part of the Masonic Youth Family and are representing their organization as well as DeMolay. To maintain good relationships between all groups, dress and conduct should be in adherence to the organization to which they belong.

This is the dress code for attending DeMolay events and is to be adhered to by all current and past Sweethearts and Princesses under the age of 22 years.

It is not the responsibility of the Sweetheart or Princess to enforce the dress code. Violations should be brought to the attention of an advisor, preferably a female, who will take the appropriate action.

### **DRESS CODE DEFINITIONS:**

1. Formal: Floor length formal dress (always wear with hose) No casual shoes.
2. Semi-Formal: Tea-length formal or short "dressy" dress (both with hose)
3. DeMolay Dress/DeMolay Casual: Dress or skirt and blouse (hose required but can be optional during summer)
4. Casual: Slacks or pants, shorts, sundresses and jeans. Hose not required.

**MISCELLANEOUS DRESS CODE REQUIREMENTS**

1. Any attire, which shows the midriff in excess of 1 inch, will not be permitted. Bathing suits are the exception.
2. No see through blouses that expose undergarments or other similar clothing.
3. Dresses and skirts may be no shorter than two (2) inches above the knee, and slits in skirts and dresses are to be no more than (4) inches above the knee. Front, back or side.
4. Proper undergarments are always required. Exposed undergarments, such as bra straps, etc. are never allowed.
5. No casual footwear (i.e.; sneakers, boots, flip flops) may be worn with dresses.
6. Hair color or styles that interfere, covers or distract from the tiara or the dignity of the event being attended are unacceptable.
9. Tiaras and sashes may be worn with skirt and blouse, dresses or formals only.
10. Chapter installations are formal affairs and if a Sweetheart or Princess is being escorted in as an "Honored Guest" or if she is being installed, a floor length formal is required. Visiting Sweethearts attending an installation or other such formal ceremony and who are not being escorted may wear floor length or tea length formals.
11. Most Chapter and League Meetings require DeMolay Dress unless it is a special meeting, such as casual or crazy dress.
12. Use common sense when attending other functions such as fundraisers, social affairs, conclave, etc. Check with the Master Councilor, League President or Jurisdiction Officer to see what the appropriate type of dress is for that function.
13. Anybody adornment or decoration that interferes with or distracts from the dignity of the event is not allowed. No clothing promoting alcohol, cigarettes or drugs are to be worn at any DeMolay function.
14. A current Sweetheart or Princess who is also a presiding officer, Grand Officer or Representative of the Grand Body of another Masonic Organization may wear the honors (sash, pin, and tiara) given to her by the DeMolays and those bestowed by the other organization as permitted by those other organizations.
15. Tiaras and sashes must be worn throughout the duration of an event. If the event has a dance following, tiaras may be removed if damage is possible while dancing. If the event is exclusively a dance, such as a Sweethearts Ball, tiaras and sashes may be removed at the discretion of the ranking Advisor. Sashes may be worn after a tiara is removed at a dance, but ONLY during the duration of that dance. This is the only time sashes may be worn without the tiara.

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16. Chapter, League, and Jurisdiction Sweethearts/Princess are responsible for the care and maintenance of all property issued to them. They are required to surrender all property to their successor(s) in good working condition. (Sashes and other personal items are excluded from this clause.)

### **TIARA AND SASHES INFORMATION**

#### **Chapter**

Tiara -- No taller than 3 Inches and Silver in Color

Recommended Tiara's

From [www.rhinestonejewelry.com](http://www.rhinestonejewelry.com)

#19604 and #12064

Sashes -- Finish size no Wider than 5.5 Inches side to side including lace.

#### **League**

Tiara – 4.5 Inches tall. Silver in Color.

Currently number ??? from [www.rhinestonejewelry.com](http://www.rhinestonejewelry.com)

Sashes -- 1 Inch Lace with 6.5 Inches making 8.5 Inch total width.

#### **Jurisdiction**

Tiara – 4.75 Inches Tall. Gold in color.

Sashes -- 1.5inch Lace with 7.5 Inches Satin make 10.5 Inch total width.

## **APPENDIX A**

### **LEADERSHIP CORRESPONDENCE COURSE**

The Leadership Correspondence Course (LCC) is designed to familiarize you with DeMolay programs, policies and statutes. It is presented as an open book test comprised of true and false, multiple choice and fill in the blank questions. The LCC is currently divided into five (5) different courses, which have to be taken in numerical order. Presently there is a charge of \$4 per course and if you don't score high enough to pass the test, you can retake the course for \$3.

To be recognized as a Past Sweetheart or Princess, you need only complete Course #1. For a Chapter level Sweetheart you can be installed before you finish the course but it must be completed prior to the election of your successor. For League level, you must have completed course 1 and 2 and for Jurisdiction all 5 must be completed before you submit your Letter of Intent.

If you do not finish or pass Course #1 before your successor is elected you will not be allowed to use the title of Past Sweetheart or Past Princess. You cannot wear or be presented a Past Sweetheart Pin or other emblem and you will not be allowed to install your successor. You will also not be allowed to be a candidate for League or Jurisdiction Sweetheart. Finishing Course #1 after you leave the position of Sweetheart will not qualify you as a Past Sweetheart.

## **APPENDIX B**

### **PINK HONOR KEYS**

The Pink Honor Key is an award that can be earned by any female involved with DeMolay. Any female who is directly responsible for obtaining five (5) new members to join DeMolay can be awarded the Pink Honor Key.

The five members need not all join at one time; they can be spread out over any length of time. It is therefore, important that you keep track of the name and initiation date of all the members that you are responsible for. A nomination form for the Pink Honor Key is available from the Jurisdiction Office, once you have your five new members initiated.

The Sweetheart does not sign the new member's petition but does keep a separate record of those members she has gotten interested in DeMolay. The new member must still have two members of the Chapter sign the petition.

**APPENDIX C**  
**SWEETHEART AND PRINCESS INSTALLATION**

The installation of the Sweetheart and Princess(es), if kept brief, can be used effectively to enhance the Chapter installation or reception. The Master Councilor-elect is responsible for planning the installation ceremony of the Sweetheart and Princess(es). Definite instructions should be given to those persons participating so that the ceremony may proceed smoothly.

When the installation takes place in the Chapter Room, it can only be performed following the presentation of the gavel to the newly installed Master Councilor by the Installing Officer and before the gavel is returned to the Installing Officer.

The Retiring Master Councilor escorts the Installing Sweetheart (she may be the outgoing Sweetheart of the Chapter, the League Sweetheart, or the Jurisdiction Sweetheart) to her place just North of the altar, so that the Sweetheart that is being installed may see and hear her.

NOTE: The Installing Sweetheart is NOT to be taken East of the Altar.

The newly installed Master Councilor escorts the Sweetheart-elect to a position directly West of the Altar; the newly installed Senior and Junior Councilors escort the Installing Princess (if there is one) and the Princess(es)-elect just South of the Altar.

The Councilors and the retiring Master Councilor may then return to their seats. The newly installed Master Councilor may remain to perform the "crowning". If he remains, he should take position two-steps back of the Altar on the West side.

The Installing Sweetheart has the option of inviting Past Sweethearts of the respective Chapters, League or Jurisdiction to join her at the Altar for the duration of the Installation Ceremony.

INSTALLING SWEETHEART: (Looking at the Sweetheart-elect, while holding the rose that is to be present to her, says the following :)

"A Sweetheart's beauty is a glowing virtue, for it shines not only from without but from within. Our Heavenly Father so loved beauty, that he placed it first among his creations of nature. In the glow of an autumn sunset and in the loveliness of a red rose, one may find beauty." (Lay the rose on the corner of the altar).

"But He created the most precious beauty of all, in the radiance and warmth of a Sweetheart's smile. \_\_\_\_\_(Sweetheart's Name) because of your beauty and charm, you are being honored by the young men of \_\_\_\_\_ Chapter (League), Order of DeMolay, by being installed as Sweetheart for the ensuing term. As you kneel before the altar, always remember, that a Sweetheart is sincere and thoughtful, and blessed with a beauty that makes her radiant among all the others."

(Installing Sweetheart instructs the Sweetheart-elect to assume kneeling position at the Altar and to place both hands flat on the Holy Bible.)

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INSTALLING SWEETHEART: You will say I, state your name and repeat after me.....promise to uphold the high standards of young womanhood in every respect.

I promise to uphold the precepts of filial love, reverence for sacred things, courtesy, comradeship, fidelity, cleanness and patriotism. I promise that to the best of my ability, I will attend all Chapter, League and Jurisdiction activities at which it is proper for me to be present. I promise, that I will never wear the pin of the Sweetheart of \_\_\_\_\_ Chapter (League), anywhere I would be unwilling to take my parents. (The Sweetheart-elect removes her hands from the Bible)

(The Installing Sweetheart proceeds to position behind Sweetheart-elect to place the tiara or the Master Councilor steps forward to do the “crowning”.)

INSTALLING SWEETHEART: The tiara now being placed on your head symbolizes the Chapter's (League's) choice of young womanhood. You are the representative and the Sweetheart of \_\_\_\_\_ Chapter (League).

May this night be but one of the happy milestones in your life, and may your beauty always be as radiant as it is tonight.

At this point, the Installing Sweetheart asks the new Sweetheart to rise and remain two steps West of the Altar. The Installing Princess (or Installing Sweetheart) takes her position on the North side of the Altar for the Princess (es) installation. The Princess (es)-elect remains standing south of the Altar.

INSTALLING PRINCESS: ( hands the princess elect a rose ) As Princess (es) of ..... Chapter, do you promise to uphold the high standards of young womanhood in every respect?

RESPONSE: I do.

INSTALLING PRINCESS: Do you agree to abide by all the other promises as affirmed by the Chapter Sweetheart?

RESPONSE: I do.

INSTALLING PRINCESS: Do you also agree, that, upon the request of the Advisory Council of this Chapter (League), you will be willing to assume the duties of the Sweetheart in the event that she is unable to serve her full term of office?

RESPONSE: I do.

Either the Installing Princess (or Installing Sweetheart) or the Master Councilor crowns the Princess(es), stating, "The tiara now being placed on your head symbolizes the Chapter's (League's) choice of young womanhood. You are the representative and the Princess of \_\_\_\_\_ Chapter (League). May this night be but one of the happy milestones in your life, and May your beauty always be as radiant as it is tonight.

All are then escorted back to their seats in the North.

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**APPENDIX D**

THIS SWEETHEART MANUAL OF SOUTHERN CALIFORNIA JURISDICTION, ORDER OF DEMOLAY, HAS BEEN REVIEWED AND ACCEPTED ON:  
December 17, 2008

INDIVIDUAL PAGES OF THIS MANUAL MAY BE UPDATED WHEN NECESSARY.  
THIS MANUAL IS RECOGNIZED AS A PART OF THE JURISDICTION POLICY.

VICTOR A. KEY JR., E.O.

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**ACKNOWLEDGMENT AND APPROVAL**

I have read this manual in its entirety. I agree to abide by all rules and regulations as outlined by the Sweethearts manual of Southern California Jurisdiction Order of DeMolay. I also understand that in the event that I am found in violation of the rules here stated that I could be removed from office. If I am removed from office, I agree to return all paraphernalia or regalia belonging to the Chapter, League or Jurisdiction.

X \_\_\_\_\_ Date \_\_\_\_\_  
Sweetheart/Princess Signature

X \_\_\_\_\_  
Print Name

As the parent of \_\_\_\_\_ I acknowledge the policies set forth in the Southern California Jurisdiction Sweetheart's Manual. I understand that any deviations from the policy may result in the removal of my daughter from her office.

X \_\_\_\_\_ Date \_\_\_\_\_  
Parent or Guardian's Signature

**This must be signed, dated and turned into your Advisor prior to installation or you will not be allowed to be installed into office.**

**APPENDIX E**

**UNIFORM LETTER OF INTENT FOR**

**CHAPTER SWEETHEART**

**LEAGUE SWEETHEART**

Please print or type all information requested

NAME: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (\_\_\_\_\_) \_\_\_\_\_ CHAPTER: \_\_\_\_\_

LCC's completed 1 2 3 4 5

CURRENT AND PAST CHAPTER POSITIONS HELD: \_\_\_\_\_

SCHOOL AND HOURS: \_\_\_\_\_

EMPLOYMENT AND HOURS: \_\_\_\_\_

OTHER TIME COMMITMENTS: \_\_\_\_\_

MASONIC YOUTH GROUPS INVOLVED WITH: \_\_\_\_\_

CAN YOU DEVOTE SUFFICIENT TIME TO DEMOLAY? : \_\_\_\_\_

WHY DO YOU WISH TO RUN FOR SWEETHEART: \_\_\_\_\_

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Signature of Chapter Chairman

\_\_\_\_\_  
Signature of Administrator  
(Required for League only)

DATE RECEIVED BY CHAIRMAN/ADMINISTRATOR: \_\_\_\_\_