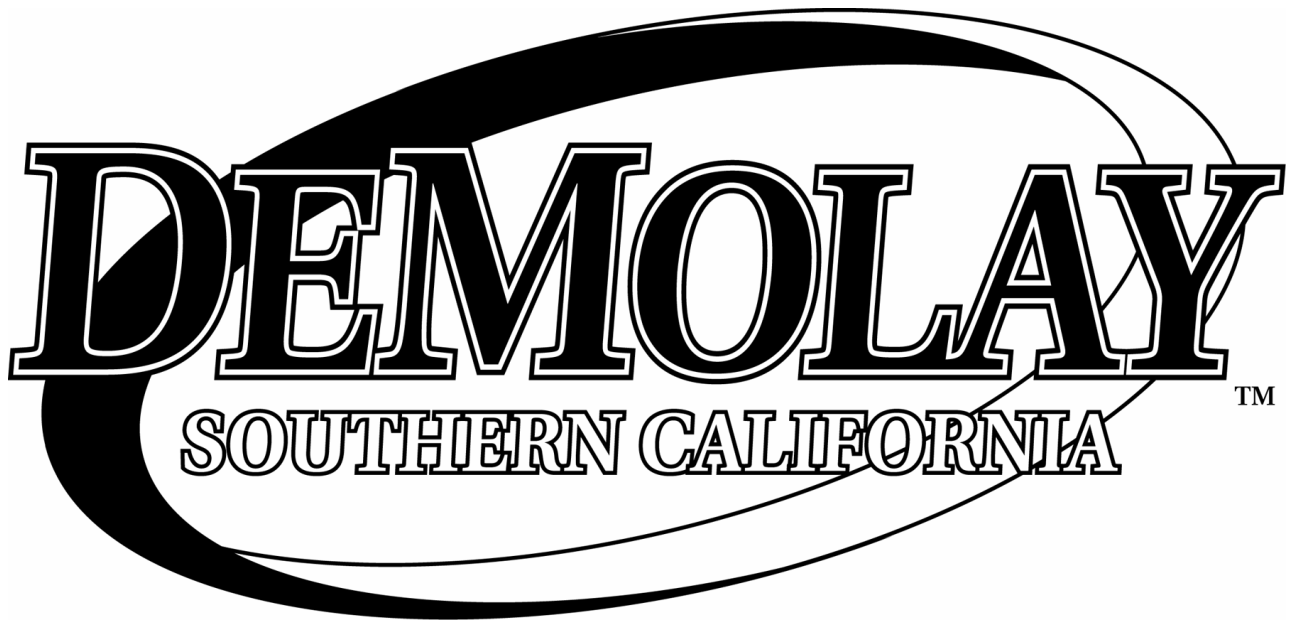


SOUTHERN CALIFORNIA JURISDICTION

ORDER OF DEMOLAY

UNIFORM DISTRICT BY-LAWS



RICHARD W. JEANSON
PERSONAL REPRESENTATIVE

UNIFORM DISTRICT BY-LAWS

ARTICLE I. NAME:

The name of this organization shall be _____ DeMolay District. Its boundaries shall be prescribed by the Executive Officer of the Jurisdiction of Southern California.

ARTICLE II. PURPOSE: The purpose of this district shall be:

- A. To coordinate the District level activities in support of the Jurisdiction of Southern California and its Chapter/club activities in athletics, ritual, social, civic, educational and membership programs.
- B. To provide facilities for District - level competition in athletics, ritual and other designated programs.
- C. To conduct workshops for educational purposes to promote fraternalism and fellowship.
- D. To promote and conduct such other activities as may be approved by the District Advisory Council and the Jurisdiction Executive Officer.

ARTICLE III. MEMBERS:

- A. Membership in a district shall consist of the members and Advisors of all active DeMolay Chapters and clubs in the District as defined by the Executive Officer.
- B. Voting members shall be the following delegates: Master Councilor, Senior Councilor, Junior Councilor and two (2) other members selected at large from each member Chapter or club.
- C. Alternates for any of the five delegates will be approved by the Chapter Dad Advisor when necessary.
- D. District Sweethearts and Princesses are under the direction of the District Governor. They are entitled to participate in District activities, but are not entitled to vote.

ARTICLE IV. QUORUM:

A quorum shall consist of a simple majority of the authorized delegates (50% + 1). Delegates are to be from the active Chapters and the number of active Chapters is to be defined by the Executive Officer. All issues before this body, except the amendment of these By-laws, shall require the vote of a majority of the delegates present and voting for passage, provided a quorum is present.

ARTICLE V. ADMINISTRATION:

- A. The District Governor is the official representative of the Executive Officer within the District.
- B. The District Advisory Council shall consist of the District Governor, and such other District Advisors as may be recommended by him and appointed by the Executive Officer.
- C. The Executive Officer and his designated representatives shall be ex-officio members of the District Advisory Council.
- D. The duties of members of the District Advisory Council shall be prescribed by the District Governor, with the approval of the Executive Officer.

ARTICLE VI. DISTRICT OFFICERS, SWEETHEARTS AND PRINCESSES:

- A. The elective officers of this District shall be: 1. President 2. Vice President(s) (two positions optional.)
- B. Sweetheart and Princess(es): The elective positions are: 1. Sweetheart 2. Princess(es) (Two positions optional.)
- C. Appointive: The appointive officers of this District shall be: 1. District Scribe, appointed by the District Governor. 2. Chaplain, Marshal and other officer positions may be appointed by the District President with the approval of the District Dad and Governor.
- D. Eligibility:
 - 1. Any DeMolay who is in good standing in a member Chapter or club in his District and who is eligible to hold office in that Chapter or club, shall be eligible to hold office in the District, provided that he first submits an "Intent to Run" and that the completed application is approved by his Advisory Council and the District Governor. The member shall not turn 21 years old during his term of office in the District.
 - 2. Any candidates for a District Officer position must have completed the Leadership Correspondence Course (Lessons #1 & 2) and be Representative DeMolays.
 - 3. No elective officer in this District may succeed himself in office.
 - 4. No Senior DeMolay or Master Mason may hold any District Office, except that of District Scribe, as provided by DeMolay International Rules and Regulations, Article 17 Section 317.5.
 - 5. Candidates for District Sweetheart shall be presented by the Chapters of this District. Each member chapter shall be entitled to present not more than one candidate for competition for District Sweetheart. Candidates for Sweetheart and Princess cannot turn 21 years old during their

term as a District Sweetheart or Princess, and they must be a Chapter Sweetheart or a Past Chapter Sweetheart and have completed the Leadership Correspondence Course (Lesson #1). They need not be affiliated with any Masonic associated youth order.

6. The incumbent District Sweetheart will not be eligible for re-election.

E. Election:

1. Election of officers and Sweethearts shall be held in August of each year at the Annual District Meeting.

2. Each delegate or appointed alternate present from a member Chapter or club shall be entitled to cast one vote per ballot for each elective office and for Sweetheart.

3. Election shall be by secret ballot, except where only one candidate is involved, in which election may be by acclamation.

4. The Sweetheart candidate who receives the most votes will be declared District Sweetheart. The top (one or two) runner(s) up in the election for League Sweetheart shall be declared elected as District Princess(es).

F. Term of Office: The term of office shall commence with the installation of District Officers and conclude with the subsequent installation of new officers, except as otherwise provided by the By-laws.

G. Installation of Officers and Sweethearts: All District Officers shall be installed no later than September 30th of each year.

All District Presidents and Sweethearts shall be installed at the Annual Conclave with the Jurisdiction Officers. (Administrative Directive - 1994)

H. Removal: Any District Officer, Sweetheart, or Princess may be removed from office by due action of the District Governor, and such removal endorsed by the Executive Officer, for nonfeasance or malfeasance in office, or for conduct not becoming a representative of the Order of DeMolay.

I. Vacancies:

1. Vacancies may be created as provided herein.

2. Vacancies in any elective District Office, District Scribe or Sweetheart/Princess position will be filled by appointment of the District Governor.

3. Vacancies in any other appointive District Office position may be filled in the same manner as the original appointment.

J. Duties:

1. District President shall:

- a. Preside at all meetings of the District.
 - b. Call all Special District Meetings with the consent of the District Dad and Governor, and issue due notice to all member Chapters.
 - c. Cooperate in conducting the affairs of the District, both within the District and in Jurisdictional programs.
 - d. Present recommendations from his District to the Southern California DeMolay Congress and District President Conferences.
 - e. Appoint, with the approval of the District Dad and Governor, all of the appointive District Officers, except Scribe.
 - f. Appoint, with the approval of the District Dad and Governor, such committees as may be deemed necessary.
 - g. Perform such other duties as are prescribed by the District Dad or Governor.
2. District Vice-President(s) shall:
- a. Assist the District President in carrying out his designated responsibilities.
 - b. Preside at the District Meetings in the absence of the District President, upon direction of the District Dad.
 - c. Perform such other duties as may be required by the District Dad or Governor.
3. District Scribe shall:
- a. Keep minutes of all meetings of the District and transmit suitable copies of each to the District Governor and the Executive Officer within seven (7) days following each meeting.
 - b. Prepare correspondence and handle other secretarial duties as required.

ARTICLE VII. MEETINGS:

- A. Regular meetings of this District shall be held on the date and at time and location as designated by the District Governor.
- B. Administration of all District funds shall be the responsibility of the District Governor in accordance with directives issued by the Executive Officer.
- C. The District Governor, and a minimum of two District Advisory Council members, who are registered Advisors, shall be authorized as signatories on all District accounts. This shall include, but not limited to, District checking and savings accounts trust accounts and Chevalier Court accounts.
- D. Two authorized registered Advisors signatures shall appear on all checks and withdrawal slips for District accounts.

E. Vouchers, properly completed, numbered and signed, shall be used for all requests for payments of District funds. Invoices must accompany vouchers unless otherwise approved by the District Governor.

F. Moneys may be advanced to finance authorized District activities by the use of a voucher. When so used, the voucher shall clearly state the amount of the advance. Upon completion of the activity, a second voucher detailing the exact expenditures, accompanied by invoices and any excess funds advanced shall be submitted.

ARTICLE VIII. CHAPTER REPRESENTATION:

It shall be the duty of the Chairman of the Advisory Council of each member Chapter or club, to ensure that the Chapter or club is adequately represented at all District activities and meetings by DeMolay members, Sweethearts and Advisors.

ARTICLE IX. PARLIAMENTARY PROCEDURE:

In the absence of any specific DeMolay directives to the contrary, Robert's Rules of Order shall govern all matters of parliamentary procedure.

ARTICLE X. AMENDMENTS:

A. Amendments to these By-laws may be proposed by two thirds (2/3) vote of all accredited delegates, where a quorum is present, at the Annual District Meeting. They will be forwarded to the Southern California DeMolay Jurisdiction Master Councilor for consideration at the next regular meeting of the Southern California DeMolay Congress.

B. The DeMolay Congress action on the proposed amendment shall be forwarded to the Executive Officer for final consideration.

HISTORY OF CHANGES/REVISIONS TO BY-LAWS:

1. 19 May 95 - Re-typed By-laws and reworded Article VI. Section G regarding installation of President and Sweetheart. Prior version stated that Presidents, Vice-Presidents, Sweethearts, and Princesses to be installed at Conclave.
2. May 1999 - Removed all references to ISC, International Supreme Council and Statutes and replaced by DeMolay International and DeMolay International By-laws, Rules and Regulations.
3. July 2000 – Removed all references to League and made changes to reflect Districts.